

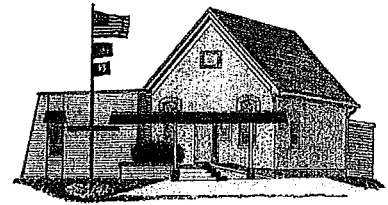
CHAIRMAN  
Donald Henningfeld

SUPERVISORS  
Thomas Bolfert  
Donald Trimberger

CLERK-TREASURER  
Debra A. Collins

# TOWN OF SPRING PRAIRIE

WALWORTH COUNTY  
N6097 State Road 120 • Burlington, Wisconsin 53105  
Phone: 262-642-7477 Fax: 262-642-3552  
Website: www.springprairiewi.com

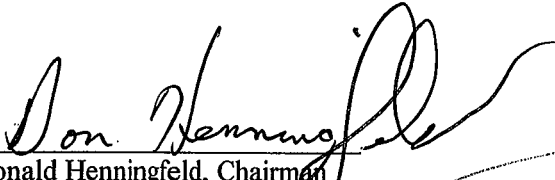


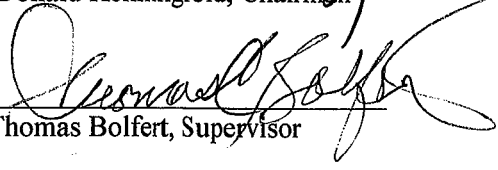
## RESOLUTION TO APPROVE THE 2017 BUDGET RESOLUTION #2017-01

**BE IT RESOLVED:** that the Town Board of the Town of Spring Prairie does hereby approve the 2017 Budget as presented at the November 14, 2016 board meeting.

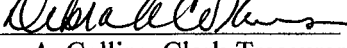
**BE IT FURTHER RESOLVED:** that the Town Board of the Town of Spring Prairie does hereby allocate all fund overages contained within the 2016 Budget to the Town Capital Purchases/Emergency Fund for expenses not covered by the present and/or future budgets.

Dated this 9th day of January 2017.

BY:   
Donald Henningfeld, Chairman

  
Thomas Bolfert, Supervisor

\_\_\_\_\_  
Donald Trimberger, Supervisor

ATTEST:   
Debra A. Collins, Clerk-Treasurer

CHAIRMAN  
Donald Henningfeld

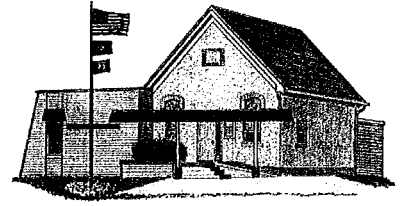
SUPERVISORS  
Thomas Bolfert  
Donald Trimberger

CLERK-TREASURER  
Debra A. Collins

# TOWN OF SPRING PRAIRIE

WALWORTH COUNTY

N6097 State Road 120 • Burlington, Wisconsin 53105  
Phone: 262-642-7477 Fax: 262-642-3552  
Website: [www.springprairiewi.com](http://www.springprairiewi.com)



## **RESOLUTION #2017-02** **Adopting Public Participation Procedures for Updating the Multi-Jurisdictional Comprehensive Plan for the Town of Spring Prairie**

**WHEREAS**, pursuant to Section 66.1001 of the Wisconsin Statutes, all units of government which enact or amend zoning, subdivision, or official mapping ordinances on or after January 1, 2010, must adopt a comprehensive plan; and

**WHEREAS**, the Town of Spring Prairie Board of Supervisors, in cooperation with Walworth County, adopted the Walworth County Multi-Jurisdictional Comprehensive Plan under the authority of and procedures established by Section 66.1001 of the Wisconsin Statutes on September 9, 2009; and

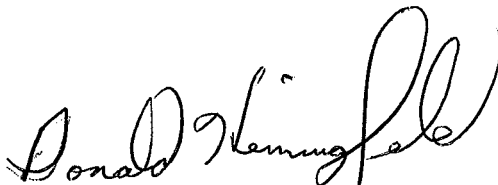
**WHEREAS**, Section 66.1001(4)(a) of the Wisconsin Statutes requires that the Town of Spring Prairie Board of Supervisors adopt written procedures designed to foster public participation during the preparation or update of a comprehensive plan; and

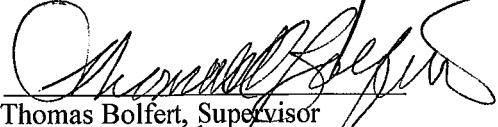
**WHEREAS**, the Town of Spring Prairie Board of Supervisors believes that regular, meaningful public involvement in the comprehensive planning process is important to assure that the comprehensive plan continues to reflect input from the public; and

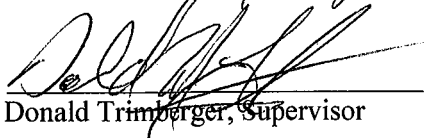
and **WHEREAS**, public participation procedures have been developed to foster public participation in the comprehensive plan update process.

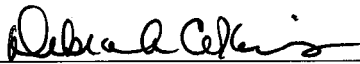
**NOW, THEREFORE, BE IT RESOLVED:** that the Town Board of the Town of Spring Prairie does hereby adopt the Public Participation Procedures for Updating the Comprehensive Plan attached hereto as Exhibit A to fulfill the requirements of Section 66.1001(4)(a) of the Wisconsin Statutes.

Dated this 12th day of June 2017.

BY:   
Donald Henningfeld, Chairman

  
Thomas Bolfert, Supervisor

  
Donald Trimmerger, Supervisor

ATTEST:   
Debra A. Collins, Clerk-Treasurer



## EXHIBIT A

### PUBLIC PARTICIPATION PROCEDURES FOR UPDATING THE COMPREHENSIVE PLAN: TOWN OF SPRING PRAIRIE

#### **Introduction:**

On September 10, 2009, the Town of Spring Prairie Board of Supervisors adopted a comprehensive plan under Section 66.1001 of the Wisconsin Statutes, which is documented in a report titled "A Multi-Jurisdictional Plan for Walworth County: 2035." The comprehensive plan was prepared in accordance with a public participation plan adopted by the Town of Spring Prairie Board of Supervisors on December 26, 2006 that included activities to foster public participation in the preparation of the comprehensive plan. Under Section 66.1001(4)(a) of the Wisconsin Statutes, future updates to the comprehensive plan must also be carried out in accordance with a public participation plan, adopted by the Town of Spring Prairie Board of Supervisors, designed to foster public participation in the update process.

#### **Part 1: Public Participation Activities and Procedures for Comprehensive Plan Updates**

##### **1. Background Materials**

The Town will provide opportunities for public review of materials describing all proposed updates to the comprehensive plan, including the following:

- Printed copies of materials describing a proposed plan update will be made available at the Town of Spring Prairie Town Hall.
- Electronic copies of materials describing a proposed plan update may be posted on the Town's website.

##### **2. Optional Public Informational Meeting**

The Town, at its option, may schedule a public informational meeting to be held prior to the required public hearing. The public informational meeting will provide an opportunity for the public to review maps and other information relating to the proposed update. No formal procedures or notice requirements are required for the informational meeting; however, the Town will provide notice of the meeting through its website and through publication or posting.

##### **3. Public Hearing**

As required by Section 66.1001(4)(d) of the Wisconsin Statutes, the Town Board of Supervisors will hold a public hearing on the proposed update to the comprehensive plan, the hearing may be held by the Town Planning and Zoning Commission, Town Board of Supervisors, or jointly by the Town Planning and Zoning Commission and the Town Board of Supervisors. The Town Planning and Zoning Commission and Town Board of Supervisors will consider public testimony provided at the hearing and any written comments submitted to the Town prior to the hearing during their deliberations on the proposed plan update.

**4. Notice of Public Hearing**

The public hearing will be preceded by a Class 1 Notice that is published or posted at least 30 days before the hearing is held. In accordance with Section 66.1001(4)(d) of the Wisconsin Statutes, the notice will include the date, time, and place of the hearing; a brief summary of the proposed comprehensive plan update and/or a map illustrating the proposed update; a local contact who may be contacted for additional information on the proposed plan update and to whom written comments regarding the plan update may be submitted; and information regarding where and when the proposed plan update may be inspected before the hearing and how a copy of the proposed plan update may be obtained.

**5. Notification to Interested Parties**

The Town will provide a copy of the public hearing notice and the proposed update at least 30 days prior to the public hearing to any person who submits a written request to receive notice of a proposed update under Section 6.1001(4)(f) of the Wisconsin Statutes. The Town may charge a fee to cover the cost of providing such notice.

**6. Town Planning and Zoning Commission Recommendation**

Following the public hearing, the Town Planning and Zoning Commission will make a recommendation to the Town Board of Supervisors to approve, deny, or modify the proposed update. The Town Planning and Zoning Commission's recommendation will be in the form of a resolution approved by a majority of the full membership of the Town Planning and Zoning Commission.

**7. Town Board of Supervisor's Action**

Following Town Planning and Zoning Commission action, the Town Board of Supervisors will consider the update and the Town Planning and Zoning Commission's recommendation and approve, deny, or refer the proposed update back to the Town Planning and Zoning Commission. If approved, Town Board of Supervisors approval will be in the form of an ordinance adopted by a majority of the full membership of the Town Board of Supervisors.

**8. Distribution of Plan Update**

If approved by the Town Board of Supervisors, printed or electronic copies of the update will be sent by the Town to the parties listed in Section 66.1001(4)(b) of the Wisconsin Statutes.

**PART 2: Additional Procedures for Rezoning Requests that Require Comprehensive Plan Updates.**

Future amendments to the Comprehensive Plan may be conducted from time to time outside the scope of this comprehensive plan update and will be handled in accordance with Section 66.1001(4) Wisconsin Statutes and public participation procedures established by Walworth County in Resolution 81-02/10 and the Town with jurisdiction over the amendment.

**A RESOLUTION TO APPROVE THE SALE OF A "CLASS B" LIQUOR LICENSE TO THE CITY OF BURLINGTON, WISCONSIN**

**WHEREAS**, the Town Board understands the State of Wisconsin regulates the allowance of liquor licenses a municipality may hold; and

**WHEREAS**, the City of Burlington has issued all available "Class B" Liquor Licenses, including its Reserve License; and,

**WHEREAS**, as a result, the City of Burlington is unable to recruit and or be recruited by restaurants needing a "Class B" Liquor License to serve spirits to its patrons; and,

**WHEREAS**, under state law, a municipality may arrange for a transfer of a "Class B" Liquor License from an adjacent municipality that is located within two miles of the requesting municipality, with a statutorily-required payment of at least \$10,000.00 to the transferring municipality for the transferred license; and,


**WHEREAS**, the City of Burlington has contacted the Town of Spring Prairie in this regard, and the Town has indicated to the City of Burlington that it may be willing to transfer one of its "Class B" Liquor Licenses to the City of Burlington in return for the payment of Twelve Thousand Five Hundred Dollars (\$12,500.00); and,

**WHEREAS**, this proposed transfer is mutually beneficial to both the Town of Spring Prairie and the City of Burlington.


**NOW, THEREFORE, BE IT RESOLVED**, by the Town Board of Spring Prairie, that:

- 1) The Town of Spring Prairie hereby approves the transfer of a "Class B" Liquor License presently held by the Town, to the City of Burlington in consideration for the payment of \$12,500 from the City of Burlington.

Introduced: March ~~18~~ 2017  
Adopted: March 13, 2017

  
Town Chairman

Attest:

  
Debbie Collins, ~~City~~ Clerk /Treasurer  
Town

CHAIRMAN  
Donald Henningfeld

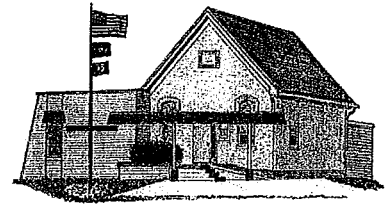
SUPERVISORS  
Thomas Bolfert  
Donald Trimberger

CLERK-TREASURER  
Debra A. Collins

# TOWN OF SPRING PRAIRIE

WALWORTH COUNTY

N6097 State Road 120 • Burlington, Wisconsin 53105  
Phone: 262-642-7477 Fax: 262-642-3552  
Website: www.springprairiewi.com



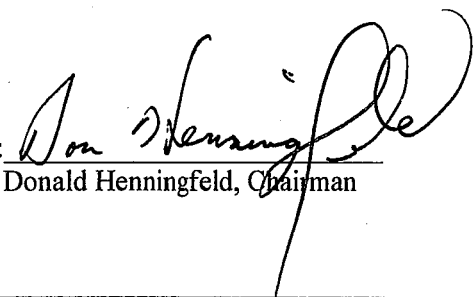
## RESOLUTION TO AMEND THE 2017 BUDGET RESOLUTION #2017-03

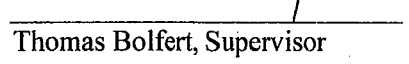
**BE IT RESOLVED:** that the Town Board of the Town of Spring Prairie does hereby amend the 2017 Budget as follows:

\$34,600.00 is to be transferred from the Capital Reserve Fund to the Public Works Budget (Sealcoating) to pay for the additional sealcoating miles approved by the Town Board on May 8, 2017. There are sufficient funds in the Capital Reserve Fund, remaining from the 2003 Road Bond to facilitate the transfer of funds;

\$1677.66 is to be transferred from the East Troy Fire District Capital Reserve Account to East Troy Fire District Capital Set-Aside for the Town's share of the purchase of a new ambulance; \$2,600.00 is to be transferred from Crackfilling Tar to Road Maintenance/Supplies/Gravel, rip rap, patch for Emergency Repairs due to flooding; \$1,950.00 is to be transferred from Crackfilling Tar to Road Maintenance Supplies/Gravel, Rip Rap, Patch to facilitate payment of bills. There are sufficient funds in each of the named accounts to facilitate the transfers within the 2017 budget.

Dated this 14th day of August 2017.

BY:   
Donald Henningfeld, Chairman

  
Thomas Bolfert, Supervisor

  
Donald Trimberger, Supervisor

ATTEST:   
Debra A. Collins, Clerk-Treasurer

CHAIRMAN  
Donald Henningfeld

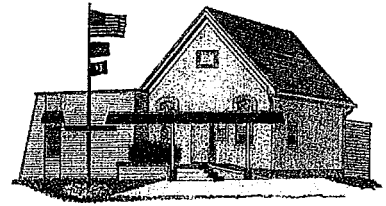
SUPERVISORS  
Thomas Bolfert  
Donald Trimberger

CLERK-TREASURER  
Debra A. Collins

# TOWN OF SPRING PRAIRIE

WALWORTH COUNTY

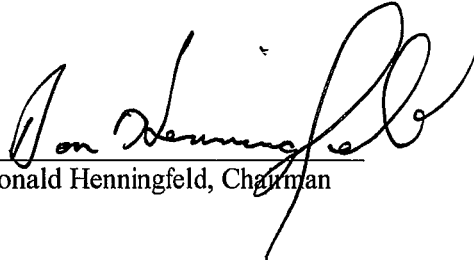
N6097 State Road 120 • Burlington, Wisconsin 53105  
Phone: 262-642-7477 Fax: 262-642-3552  
Website: www.springprairiewi.com



**TOWN OF SPRING PRAIRIE  
RESOLUTION #2017-04  
APPROVING EMERGENCY ACTIONS  
OF BOARD AND CHAIRMAN DURING 2017 FLOODING**

**BE IT RESOLVED:** that the Town Board of the Town of Spring Prairie does hereby accept and approve all emergency actions, including contracts entered into, to correct and/or remediate the extreme flooding situations as caused by the excessive rainfall on July 12, 2017, Walworth County, Wisconsin.

Dated this 14<sup>th</sup> day of August, 2017.

BY:   
Donald Henningfeld, Chairman

\_\_\_\_\_  
Thomas Bolfert, Supervisor

  
Donald Trimberger, Supervisor

ATTEST:   
Debra A. Collins, Clerk-Treasurer

---



