

TOWN OF SPRING PRAIRIE

CHAPTER VIII

TOWN PLAN COMMISSION

SECTION 8.00. Creation of Plan Commission. There is hereby created and established a "Town of Spring Prairie Plan Commission."

SECTION 8.10. Membership. The Town of Spring Prairie Plan Commission shall have members and be appointed as follows:

- a. The Plan Commission shall consist of seven (7) members appointed by the Town Chairman, subject to confirmation of the Town Board.
- b. From the seven (7) members, the Town Chairman shall appoint a chairman of the Plan Commission who shall serve at the discretion of said Town Chairman.
- c. The Plan Commission members shall be residents who are domiciled within the Town of Spring Prairie.
- d. The members of the Plan Commission shall serve for staggered terms of three years.
- e. Members of the Town Board may attend Plan Commission meetings, but shall take no formal part in the duties and functions of the Plan Commission. Only the appointed members of the Plan Commission shall have a vote.

SECTION 8.20. Officers. The Town Plan Commission shall appoint a secretary of the Plan Commission, who shall serve at the pleasure of the Town Plan Commission. Said secretary shall neither be a member of the Plan Commission nor the Clerk or Treasurer of the Town of Spring Prairie, and therefore not entitled to a vote on Plan Commission matters. Such secretary shall be entitled to receive the same per diem payments as Plan Commission members.

SECTION 8.30. Budget. Annually, at the request of the Town Board, the Town of Spring Prairie Plan Commission shall submit and present an operating budget for Town Board approval. The Town Board shall have the sole authority to accept, reject, or modify any budget so presented and shall formally adopt the budget for the Town of Spring Prairie Plan Commission for the ensuing year.

SECTION 8.40. Duties and Functions of Plan Commission. The Town of Spring Prairie Plan Commission shall have the powers, duties and functions as set forth and enumerated in Section 62.23 of the Wisconsin Statutes, as revised and amended from time to time. Notwithstanding the foregoing:

- a. The Town Board shall refer to the Plan Commission for its consideration and report before final action is taken by the Town Board the following matters: The location, acceptance, extension, alteration, vacation, abandonment, change of use, sale, acquisition of land for or lease of land for any street, alley, or other public way; the location, extension, abandonment, or authorization for any public utility whether publicly or privately owned; all plats for division of land in the Town or within the territory over which the Town is given planning jurisdiction (including, but not limited to, preliminary plats, final plats and certified survey maps); and the amendment or repeal of any ordinance adopted pursuant to this ordinance unless such report is made within thirty days, or such longer period as may be stipulated by the Town Board, the Town Board or other public body or officer may take final action without such report.
- b. The Town Plan Commission may make and adopt a master plan for the physical development of the Township, which shall be presented to the Town Board for approval. To this end, the Commission shall have the power and authority to employ experts and pay such expenses as may be necessary and proper, provided that appropriation for the same is first approved by the Town Board.
- c. In general, the Town Plan Commission shall have the powers as may be necessary to enable it to perform its functions and promote municipal planning. The duties of the Town Plan Commission shall be undertaken with the general purpose of guiding and accomplishing the coordinated, adjusted and harmonious development of the Township which will, in accordance with existing and future need, best promote public health, safety, morals, order, convenience, prosperity, or the general welfare, as well as efficiency and economy in the process of development.

SECTION 8.50. Rules. The Commission may adopt rules for the transaction of business and shall keep a record of its resolutions, transactions, findings and determinations, which shall be a public record.